

Boundary County School District No. 101

Certified Personnel Application

Boundary County School District No. 101
6577 Main Street, Suite 101
Bonners Ferry, ID 83805
Date of Application _____

Office Use Only: I-9
W-4 Fingerprints
TB
Date Received _____

Boundary County School District No. 101 is committed to providing equal employment opportunities for all persons without regard to race, creed, color, national origin, sex, age or physical/mental disability except as may be necessary to meet a bona fide occupational qualification, and the District complies with the requirements and objectives of applicable state and federal laws.

Personal Contact Information

First Name	Initial	Last Name		
Address: _____				
Current Number and Street		City	State	ZIP Code
Mailing Address		(_____)	Home Telephone Number	
City, State, Zip Code		(_____)	Permanent Telephone Number	
E-mail		(_____)	Cell Phone Number	

With whom could a message be left? _____

Name	Phone Number
_____	_____

Have you ever used another name? Yes No If yes, please state here: _____

Have you ever worked for the Boundary County School District No. 101 before? Yes No From: _____ To: _____

If yes, please provide your name as it appeared on our payroll records: _____

Are you interested in evening school teaching opportunities? Yes No

Please refer to the supplemental form enclosed.

Are you interested in working Part time Full time or Either (Check all that apply)

Do you have the legal right to work in the United States? ___Yes ___No. Please note that the Immigration Reform and Control Act of 1986 requires employers to verify the right to work of all new hires, therefore, if you answer "yes" you will be required to provide the Boundary County School District with verification of this right after the decision is to hire has been made.

Certification

Other name(s) under which recommendations may be listed: _____

Do you hold a valid Idaho Certificate for the position for which you are applying? Yes No

Have you passed the Idaho State Board Technology Competency Test? Yes No If yes, copy of certificate must be submitted. I will provide the Boundary County School District No. 101 with one of the following:

An Idaho Credential is required for employment.

- Idaho Teaching Credential
- Idaho Teaching Credential Application
- Out of State Teaching Certificate
- I am currently completing a teacher education program
- Other. Explain: _____

Position Information

For what type of Certified position would you like to be considered? _____
What would be your availability date, if hired? _____

References/Transcripts – Please provide:

1. Three (3) current professional and three (3) personal references capable of assessing your ability to perform the work for which you are applying. It is your responsibility to have them submit reference letters to the Personnel office for your application file AND/OR your placement file to the Personnel office.
2. Each applicant is required to send a copy of all his/her transcripts (from each institution attended) to the Boundary County School District No. 101 Personnel Office when application is made. If a contract is issued, official transcripts must be submitted.

Note: An experienced teacher or administrator must provide the school district with a current evaluation of teaching and/or administrative work performances in the placement folder or by direct mail. Confidential papers sent to us will only be used within our school district.

Subject Area Endorsements

Which Standard Teaching Certificates do you hold?

Elementary K-8

Secondary 6-12

Early Childhood Pre-K-3

Endorsements K-12

- | | | | |
|---|---|--|----------------------------------|
| <input type="checkbox"/> Art | <input type="checkbox"/> English as a Second Language | <input type="checkbox"/> Gifted and Talented | <input type="checkbox"/> Reading |
| <input type="checkbox"/> Bi-Lingual Education | <input type="checkbox"/> Foreign Language | <input type="checkbox"/> Music | |
| <input type="checkbox"/> Media Generalist | | <input type="checkbox"/> Physical Education | |

Endorsements 6-12:

- | | | | |
|--|---|---|--|
| <input type="checkbox"/> Agricultural Science and Technology | <input type="checkbox"/> Dramatics | <input type="checkbox"/> Journalism | <input type="checkbox"/> Speech |
| <input type="checkbox"/> American Government | <input type="checkbox"/> Driver Education | <input type="checkbox"/> Marketing Technology Education | <input type="checkbox"/> Speech/Drama |
| <input type="checkbox"/> American Studies | <input type="checkbox"/> Earth Science | <input type="checkbox"/> Mathematics | <input type="checkbox"/> Technology Education |
| <input type="checkbox"/> Anthropology | <input type="checkbox"/> Economics | <input type="checkbox"/> Music | <input type="checkbox"/> Work-Based Learning Coordinator |
| <input type="checkbox"/> Art | <input type="checkbox"/> Electricity/Electronics | <input type="checkbox"/> Natural Science | <input type="checkbox"/> Other |
| <input type="checkbox"/> Arts and Crafts | <input type="checkbox"/> ESL English as a Second Language | <input type="checkbox"/> Physical Education | |
| <input type="checkbox"/> Biological Science | <input type="checkbox"/> English | <input type="checkbox"/> Physical Education/Health | |
| <input type="checkbox"/> Business Technology Education | <input type="checkbox"/> Family and Consumer Science | <input type="checkbox"/> Philosophy | |
| <input type="checkbox"/> Chemistry | <input type="checkbox"/> Foreign Language | <input type="checkbox"/> Physical Science | |
| <input type="checkbox"/> Communication | <input type="checkbox"/> French | <input type="checkbox"/> Physics | |
| <input type="checkbox"/> Computer Applications | <input type="checkbox"/> German | <input type="checkbox"/> Political Science | |
| <input type="checkbox"/> Consumer Economics | <input type="checkbox"/> Spanish | <input type="checkbox"/> Psychology | |
| <input type="checkbox"/> Consulting Teacher | <input type="checkbox"/> Geography | <input type="checkbox"/> Reading | |
| <input type="checkbox"/> Drafting | <input type="checkbox"/> Health | <input type="checkbox"/> Social Studies | |
| | <input type="checkbox"/> History | <input type="checkbox"/> Sociology | |
| | <input type="checkbox"/> Humanities | <input type="checkbox"/> Sociology/Anthropology | |

Special Education and Student Services

What licensure/endorsements have you obtained?

- | | | |
|--|--|--|
| <input type="checkbox"/> Generalist | <input type="checkbox"/> Visually Impaired | <input type="checkbox"/> Social Worker |
| <input type="checkbox"/> Emotionally Disturbed | <input type="checkbox"/> Deaf/Hearing Impaired | <input type="checkbox"/> Licensed Professional Counselor |
| <input type="checkbox"/> Severe Retardation | <input type="checkbox"/> Consulting Teacher | <input type="checkbox"/> Other |
| <input type="checkbox"/> Multiple Disabilities | <input type="checkbox"/> School Psychologist | |
| <input type="checkbox"/> Physical Disabilities | <input type="checkbox"/> Speech Language Pathologist | |
| <input type="checkbox"/> Early Childhood Special Education (Ages 3-5) | <input type="checkbox"/> Occupational Therapist | |
| <input type="checkbox"/> Early Childhood Special Education (Preschool-Grade 3) | <input type="checkbox"/> Physical Therapist | |
| | <input type="checkbox"/> School Nurse | |
| | <input type="checkbox"/> School Counselor | |

Special Education Teacher Grade Level Preferences:

- | | |
|---|--------------------------------------|
| <input type="checkbox"/> Any | <input type="checkbox"/> Elementary |
| <input type="checkbox"/> Preschool (endorsement required) | <input type="checkbox"/> Junior High |
| | <input type="checkbox"/> High School |

Please indicate whether you have interest or experience in any of the following Special Education scenarios:

- | | | |
|-----------------------------------|-------------------------------------|--|
| <input type="checkbox"/> Interest | <input type="checkbox"/> Experience | Resource rooms for mild-moderate disabilities |
| <input type="checkbox"/> Interest | <input type="checkbox"/> Experience | Self-contained programs for moderate-severe disabilities |
| <input type="checkbox"/> Interest | <input type="checkbox"/> Experience | Self-contained programs for severe-profound disabilities |
| <input type="checkbox"/> Interest | <input type="checkbox"/> Experience | Programs for emotionally disturbed students |
| <input type="checkbox"/> Interest | <input type="checkbox"/> Experience | None |

Essay Question

Please provide a sample letter of introduction to parents on a separate sheet of paper. You may include information about your professional background, plans for the school year, expectations for students and how you plan on measuring student progress.

Legal Information

Have you ever resigned and/or been dismissed from a position, whether employment or otherwise, because you were accused of an incident of sexual misconduct or harassment of a person under the age of 18 years? Yes No If yes, a written explanation is required.

Have you ever been convicted of any crime? (Traffic infractions and motor vehicle violations classified as felonies must be included.) Yes No If yes, give the date, place, nature of offense, and circumstances in box below. Include all guilty pleas, withheld judgments, pleas of nolo contendere, and other convictions.

Date	Location	Conviction	Disposition

It is your responsibility to determine the nature of your criminal record. Failure to include any criminal convictions will be considered a deliberate misrepresentation and may result in dismissal. A conviction will not automatically disqualify the applicant or applicants from the job applied for. The seriousness of the crime and the date of the conviction will be considered.

The Boundary County School District No. 101 will treat answers to the questions above as confidential and no disclosure will be made without the applicant's permission.

Please Read This Section Carefully

I hereby authorize the Boundary County School District No. 101 School District to contact, obtain, and verify the accuracy of information contained in this application from all previous employers, educational institutions, and references. I also hereby release from liability the potential employer and its representatives for seeking, gathering, and using such information to make employment decisions and all other persons or organizations for providing such information.

I understand that any misrepresentation or material omission made by me on this application will be sufficient cause for cancellation of this application or immediate termination of employment if I am employed, whenever it may be discovered.

I understand that the Boundary County School District No. 101 does not unlawfully discriminate in employment and no question on this application is used for the purpose of limiting or excusing any applicant from consideration for employment on a basis prohibited by applicable local, state or federal law.

I also understand that if I am employed, I will be required to provide satisfactory proof of identity and legal work authorization within three days of being hired. Failure to submit such proof within the required time shall result in immediate termination of employment.

I understand if selected as a finalist I will have a criminal records check to be conducted through the Department of Law Enforcement. This check requires fingerprinting of the new employee. There will also be a screening completed through the Central Sex Offender Registry of Idaho.

In the event I am employed by the Boundary County School District No. 101, I agree to abide by all its applicable policies and procedures. *My signature below certifies that I have read and understand this complete page, and agree to the terms and conditions outlined in this document.*

Date _____

Signature of Applicant _____

Education

High School	Location:	Did you receive a diploma?	
		Yes	No (Circle One)
College or University	Location	Dates	Degree
Other	Location	Dates	Degree

Graduate Course Work Earned Since Last Degree

Institution Name	Location	Subject Area	# of Semester Hours

Credits Beyond Degree: (1 Quarter Unit = 2/3 Semester Unit)

Number of semester units beyond BA or BS degree: _____

Number of semester units beyond MA or MS degree: _____

Graduate work is defined as any work given by a college or university acceptable toward meeting requirements for an advanced degree or credential and taken after the date the BA degree is received. Prior employment, official transcripts of all college and university work is required before a contract can be issued.

Scholastic Honors: _____

Certified Applicant Employment History (List most recent first)

Contracted teaching experience only, please.

Employer:	Location (City & State):	Phone:
		Dates of Employment:
		Supervisor:
Position:	Reason for Leaving	

Employer:	Location (City & State):	Phone:
		Dates of Employment:
		Supervisor:
Position:	Reason for Leaving	

Employer:	Location (City & State):	Phone:
		Dates of Employment:
		Supervisor:
Position:	Reason for Leaving	